QUEST BREAKFAST CREEK

Meeting and conference information





At Quest Breakfast Creek we specialise in all types of conferences, seminars, training sessions, meetings, product launches and residential conferences. Each event is supported by our team of professional and friendly staff, combining many years of event experience.

ABOUT THIS SPACE

- High Speed Wi-Fi
- Abundance of natural light with breakout terrace
- Complimentary iced water, mints
- Business administration services (Charges may apply)
- Gourmet catering menus
- Parking available at Albion Racecourse (Charges apply)

QUEST CONFERENCING BENEFITS

Quest Breakfast Creek is conveniently located on the fringe of the Brisbane CBD and just 10 minutes to Brisbane Airport. Whether you require a space to meet for half a day, full day or hold a consecutive day conference, Quest Breakfast Creek is the ideal venue.

With varied catering and audio equipment options, Quest Breakfast Creek provides you with quality, choice, flexibility and convenience.

AUDIO VISUAL

- Data projector and retractable screen
- Flipchart, whiteboard and markers
- Additional audio-visual equipment available (Charges apply)
- Lectern

ROOM CONFIGURATIONS AND CAPABILITIES

With capacity for up to 50 delegates, our spacious Newstead conference room can be configured to various table and seating layouts.

	Boardroom	Classroom	U Shape	Theatre
Max No.	24	24	20	50

Or customise the 70msq space to suit your specific requirements

CONFERENCE ROOM RATES

Choice of Full Day, Half day or Evening meeting Room Hire.

Half Day*	$350
Full Day	$600
Hourly	$100 p/hr

Half Day (up to 4hrs) between 7am-12pm or 1pm-7pm
Full Day (up to 8hrs) between 7am-7pm

CATERING

Full day delegate package $80pp Morning tea, Lunch & Afternoon Tea
Half day delegate package $55pp either morning tea OR afternoon tea

Elevate your delegate lunch with an iconic Breakfast Creek Hotel experience starting from $30pp.

FIND OUT MORE AT QUESTBREAKFASTCREEK@QUESTAPARTMENTS.COM.AU OR CALL (07) 3330 9700

QUEST

BREAKFAST CREEK

Terms & Conditions

TENTATIVE HOLD
Quest Breakfast Creek will place a tentative hold on your selected date/s for a period of 7 days, free of charge. After the initial 7 day period, full room hire payment is required to convert your tentative hold into a confirmed booking. Quest Breakfast Creek reserve the right to cancel your booking if confirmation is not received after the initial 7 day period.

ROOM HIRE CONFIRMATION
100% room hire payment must be made at the time of confirmation.

FINAL ATTENDANCE
A guaranteed number of guests attending the event is required no later than 7 business days prior to the event and the charges will be rendered accordingly.

FINAL PAYMENT
Final payment, inclusive of any associated catering charges, is required 7 business days prior to the event. It is the responsibility of the client to contact Quest Breakfast Creek regarding final numbers. Should a guaranteed number not be received, the expected attendance will be taken as final.

CANCELLATION
Cancellation within 14 days of the event will incur a fee of 50% of the anticipated revenue. Cancellation within seven business days of the event will incur a fee of 100% of the anticipated revenue.

CANCELLATION - ACCOMMODATION
A final rooming list for room configurations and guest names is due 7 days prior to arrival. Any rooms being held that are not included on the rooming configuration will be immediately released. The rooming configuration should include the first and last name of the guest, room type, the number of people sharing and the bedding configuration.
Name changes and substitutions are acceptable, provided there is no reduction in the number of rooms. If there is a reduction in the number of rooms, the cancellation policy needs to be adhered to. There will be no refunds for early departures. No shows are considered as a cancellation and will be subject to a 100% cancellation fee.

PRICES
All prices are current at time of quotation and are subject to revision by Quest Breakfast Creek prior to signing the contract. Furthermore, all prices quoted are inclusive of a Goods and Service Tax (GST).

ROOM RENTAL CHARGE
Meeting room rental charges are dependent on the time period required, the number of guests in attendance, the style of function, and the overall catering requirements.

DAMAGES
Clients are financially responsible for any damage sustained to Quest Breakfast Creek and its contents and property owned or in the care or custody of the property by the client, client's guests, invitees or other persons attending the event.

RESPONSIBILITY
Quest Breakfast Creek will not accept any responsibility for damages or loss of merchandise left in the property or meeting area prior to, during or after the event. Clients should arrange their own insurance and/or security. All clients' goods must be removed from the property's premises no more than 24 hours after the event.

CLIENT RESPONSIBILITY
By accepting the terms, conditions and agreements, the client acknowledges and warrants that it has informed all relevant persons involved in the event/function of Quest Breakfast Creek's terms and conditions.

LAWS/REGULATIONS
At no time will the client commit any act or permit its employees, agents or invitees to commit any act that is illegal, noisome, and offensive or is in breach of the property's rules.

CATERING
Please note that Quest Breakfast Creek engages a third party to supply catering. External catering is not permitted; any breech of this will result in a $100 service fee
*Sunday catering will incur an additional $100 fee

COMMENCEMENT & VACATING OF ROOMS
The client agrees to begin the function and vacate the designated meeting space at the scheduled times agreed upon. In the event that a meeting should go beyond the agreed finishing time and if the following client is inconvenienced, Quest Breakfast Creek reserves the right to charge whatever costs are reasonably incurred to ensure the smooth operation of that meeting/event.

ENTIRE AGREEMENT
Subject to amendments as specified in any subsequent Meeting Event Order form signed by both parties, the Meeting Event Order and these terms and conditions constitute the entire agreement of the parties and supersede all prior discussions, negotiations and agreements.

DISPLAYS & SIGNAGE
Nothing is to be nailed, screwed, stapled or adhered to any wall, door or surface or part of the building. Any signage in the property's public areas must be approved by Quest Breakfast Creek prior to the event.